



## Spotlight 29 Casino



**Job Title:** Cage Cashier  
**Department:** Cash Cage  
**Job Type:** Part Time  
**Status:** Non-Exempt

**Job Summary:**

Work all windows of the casino cage. Provide a high level of service to patrons and employees while conducting transactions at the cage.

***ESSENTIAL DUTIES AND RESPONSIBILITIES:***

- Provide outstanding customer service to guests and all other employees by exceeding our mission statement to be the premier entertainment experience in the Coachella Valley and the High Desert.
- Must be computer literate and able to operate a 10-key calculator.
- Maintain security and accountability of company funds located in the cage during a shift.
- Assist customers with monetary and informational needs.
- Redeem chips for customers as specified by policy and procedure guidelines.
- Cash personal checks using the check cashing system under specific guidelines.
- Process credit card advances using the Global Cash Access system under specific guidelines.
- Communicate with all departments as needed using professionalism.
- Redeem slot tickets under specific guidelines.
- Follow established house rules, procedures, and internal control policies.
- Do transactions on designated work area only.
- Solely responsible and accountable for chip/cash fund at assigned window during their shift.
- Must process all transactions accurately and maintain window variances to an absolute minimum.

***SUPERVISORY RESPONSIBILITIES:***

This job has no supervisory responsibilities

***EDUCATION AND EXPERIENCE (MUST BE DOCUMENTED):***

- Must possess a high school diploma or equivalent.  
Six months related experience and/or training; or equivalent combination of education and experience.

***CERTIFICATION, LICENSES AND ANY ADDITIONAL REQUIREMENTS:***

- Must pass pre-employment and periodic random drug screens
- Must pass pre-employment physical
- Must be able to pass background suitability investigation
- Must obtain a Tribal Gaming License
- Must provide proof of eligibility to work in the United States within 72 hours of employment

***WORK ENVIRONMENT:***

- The Casino is open 24 hours per day, seven (7) days per week; therefore, you must be flexible to work any and all shifts.
- The Casino is a gaming facility.
- The Casino is not a smoke-free environment.
- Be aware that surveillance cameras and audio equipment monitor the premises recording activity throughout the facility on 24-hour, 7-day per week basis.